

THE REPUBLIC OF UGANDA

THE ELECTORAL COMMISSION

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BID NOTICE UNDER OPEN BIDDING

Supply of Double Cabin Pick-Ups, Hard Top Double Cabin Pick-Ups, Mini Buses and Station Wagons.

EC/SUPLS/2024-2025/00426/1/2/3/4/5/6/7

1. The **Electoral Commission** has allocated funds to be used for the acquisition of **Double Cabin Pick-Ups, Hard Top Double Cabin Pick-Ups, Mini Buses and Station Wagons**.
2. The Entity invites sealed bids from eligible bidders for the provision of the above supplies.
3. Bidding will be conducted in accordance with the **Open Domestic Bidding** method contained in the Public Procurement and Disposal of Public Assets Act, 2003, and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8(a) from **8:30a.m to 12.30 pm and 2.30pm to 4.30pm**.
5. The Bidding documents in English may be purchased by interested bidders on the submission of a written application to the address below at 8(b) and upon payment of a non-refundable fee of **UGX 200,000**. The method of payment will be **by Bank in-slip obtained from cashier's office and Deposited in Diamond Trust Bank Jinja Road branch**. The document will be **delivered by hand**. No liability will be accepted for loss or late delivery.
6. Bids must be delivered to the address below at 8(c) at or before **11.00am 30th January, 2025**. All bids must be accompanied by a **bid security** of **UG. SHS Lot 1: 27,000,000 Lot 2: 16,000,000 Lot 3: 73,000,000 Lot 4: 4,500,000 Lot 5: 6,000,000 Lot 6: 43,000,000 and Lot 7: 34,000,000**. Bid securities must be valid until **5th September, 2025**. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 8(d) at **11:15am 30th January, 2025**.
7. There shall be a pre - bid meeting at **Electoral Commission Boardroom** on the dates indicated in the proposed schedule in this notice
8. (a) Documents may be inspected at:
Procurement Unit
(b) Documents will be issued from:
Procurement Unit
(c) Bids must be delivered to:
Procurement Unit
(d) Address of bid opening:
Boardroom.
9. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
Publish bid notice	10 th January, 2025
Pre-bid meeting	17 th January, 2025 at 11:00am
Bid closing date	30 th January, 2025 at 11.00am
Evaluation process	By 13 th February, 2025
Display and communication of best evaluated bidder notice	20 th February - 7 th March, 2025
Contract signature	21 st March, 2025

Ag. Secretary Electoral Commission.